UTTARA CLUB
LIMITED

ACME LOUNGE
BOOKING FORM

01. NAME OF THE APPLICANT: _____ MEMBERSHIP NUMBER: _____

02. DATE OF USE: __ __ – __ __ – __ __ __ __ DAY: _____

TIME SLOT: ☐ 10:00 AM TO 3:00 PM ☐ 6:00 PM TO 11:30 PM

03. RENTAL CHARGE:

a)	FOR MEMBERS, THEIR SPOUSES & CHILDREN	Tk. 5,000 for Morning Shift Tk. 7,000 for Evening Shift
b)	FOR NON MEMBERS	Tk. 6,000 for Morning Shift Tk. 8,000 for Evening Shift
APPLICABLE CHARGE: Tk.	In words:	

04. PURPOSE OF USE (Please specify programme detail in short):

_____

_____

05. THE PROGRAMME/FUNCTION WILL BE ATTENDED BY: _____ PERSONS

06. NO SOUND SYSTEM WILL BE ALLOWED.

ANY WRONG DECLARATION WILL BE TREATED AS VIOLATION OF THE RULES FOR WHICH LEAD TO DISCIPLINARY PROCEEDING AS WELL AS CASH PENALTY OF TK. 25,000/- WILL BE IMPOSED.

I ALSO CONFIRM THAT I HAVE READ AND SIGNED THE TERMS & CONDITIONS.

_____ _____ _____
SIGNATURE OF THE MEMBER DATE TIME

CONTACT NOS. ..... (RES.) ..... (OFFICE) ..... (CELL)

(FOR OFFICIAL USE ONLY)

_____ _____ _____ _____
OFFICIAL MANAGER (ADMIN) SECRETARY MEMBER-IN-CHARGE OF ADMINISTRATION

ENCLOSURE: APPLICABLE TERMS AND CONDITIONS.